

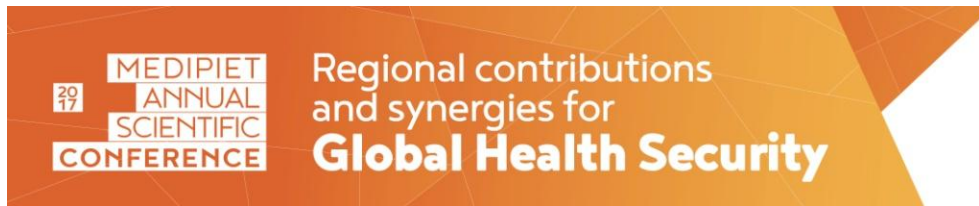


Funded by the EU



MediPIET

Mediterranean Programme for Intervention
Epidemiology Training



PRACTICAL INFORMATION

PROGRAMME:

The theme of the Third Annual Scientific Conference of MediPIET is “Regional contributions and synergies for Global Health Security”, mainly focused on infectious diseases across the Mediterranean and Black Sea Regions and worldwide in regard of getting evidence for diseases prevention and control, and public health policy making.

The MediPIET Annual Scientific Conference will be held in Brussels, Belgium, from **28th to 30th November 2017** at the Hotel Métropole.

The ASC 2017 is preceded by the TCF meeting on **Monday 27th November** and followed by a Final Meeting of the Project and the SAB and PCC meetings, on **Friday 1st December**. These meetings are for invited participants from MediPIET partner institutions only.

VENUE AND ACCOMMODATION:

Hotel Métropole

31, place de Brouckère. B-100 Brussels, Belgium

T +32 2 217 23 00

www.metropolehotel.com

Follow this link for a map of the hotel area: <http://bit.ly/2msXs1Z>



MEALS:

Breakfast and lunch will be covered by the organization at the restaurant of the hotel (not full board included) during the days of the Conference. **Dinner** will be borne by each participant.

TRANSFER AIRPORT-HOTEL:

IMPORTANT: Please note that transfers from the airport to the hotel **WILL NOT BE PROVIDED** by MediPIET.

The Hotel Metropole lies at the heart of the historic city centre in the capital of the European Union. It stands in place de Brouckère, just a short distance from the famous Grand-Place and very near attractions such the Centre for Fine Arts and Royal Museum of Arts. The hotel lies just **12 kilometres** from Brussels International Airport (Zaventem).

Brussels Airport-Zaventem station is located on level -1 of the terminal, at a small distance from the arrivals hall (2nd floor) and the departures hall (3rd floor).

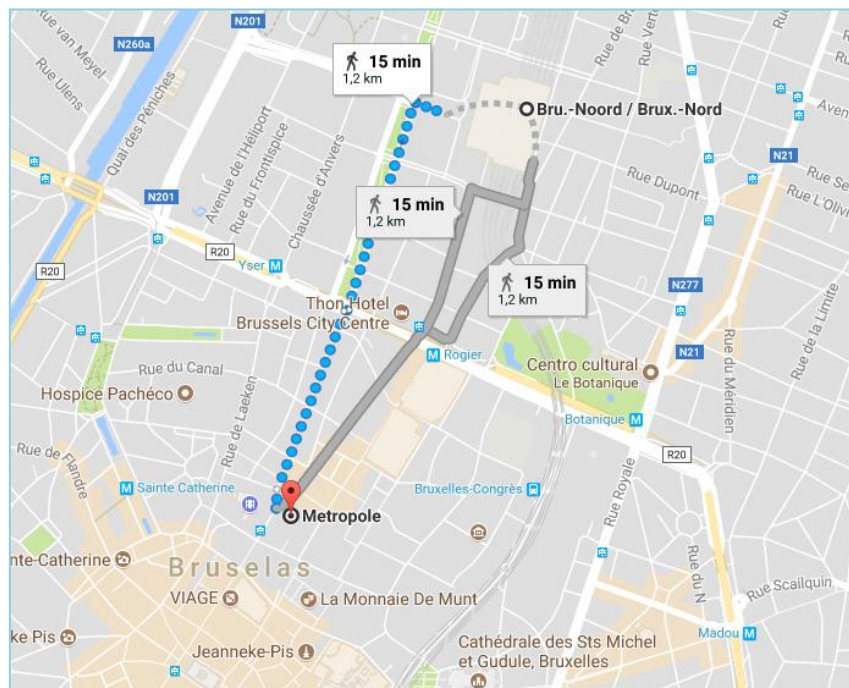
Nearby train stations:

Central station at +/- 500 metres

Noord/Nord station at +/- 10 minutes

Midi / Zuid station: Thalys, TGV, Eurostar

Metro: "de Brouckère" station is 50 metres from the hotel entrance.



FOR YOUR TRAVEL:

For any adverse situation you might face during your travel (missed flight or connection, cancelation, delay, etc), please keep the following telephone numbers:

El Corte Inglés VIAJES (Travel agency)

EMERGENCIES:

Office hours: 0034 913 300 742

Out of office hours: 0034 912 183 926

REQUIRED DOCUMENTS:

- Passport
- Printed invitation letter
- Printed tickets (which contain information on your travel insurance)

We strongly recommend that you travel with your printed flight tickets (which contain information on your travel insurance) and invitation letter.

TRAVEL INSURANCE:

American Express Enhanced Corporate BTA

Telephone: +34 91 350 00 98

Insurance reference: EDSAFY00219

Coverage of travel insurance: www.amexnet.es/FIIAPP

Please find a pdf document with the coverage information attached to this e-mail.

PER DIEM:

According to EC regulations, "per diems cover accommodation, meals, tips, local travel, and sundry expenses." In no case they will represent a payment for participating in project activities. Per diem vary from activity to activity depending on the location and on the services provided to all participants by the organisation. In this case FIIAPP will provide breakfast and lunch at the hotel, as well as accommodation.

Per diem are **only for non-residents**, i.e. participants who need to travel to attend the activity.

The per diem you will receive in this occasion (40 EURO) is a sum to face remaining costs you may have during your stay which are considered as reimbursable according to EC regulations. Per diem will be paid by bank transfer – we remind that bank commissions are applied both to the sender (FIIAPP) and to the recipient (each participant).

OTHERS:

VISA:

For the reimbursement of the visa expenses, please hand over the **original receipt/invoice**, together with your boarding passes, to a member of the organization during the conference. No reimbursement will be done without original documents.

BOARDING PASSES:

Please remember to keep your **original boarding passes** and hand them to a member of the MediPIET team. Please be reminded that handing the original boarding passes is **mandatory**. Returning boarding passes will have to be sent by post to:

Att. Roberto Medina
Instituto de Salud Carlos III
Centro Nacional de Epidemiología – Pabellón 12
Av. Monforte de Lemos 5
28029 Madrid
SPAIN

MediPIET CONTACT TELEPHONES:

For any urgent situation during your travel or once in Belgium you can reach us at the following telephone:

Roberto Medina: +34 636 690 072

Teresa González: +34 648 056 819



CBRN CoE Project 36 - IfS/2013/329-859
"Further Development and Consolidation of the Mediterranean Programme
for Intervention Epidemiology Training"
Funded by the European Union

Project implemented by:



www.medipiet.eu